

**Damon Runyon-St. Jude Pediatric Cancer Research Fellow’s Final Progress Report**

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| **Fellow:** | **Report Year:** |
| **Institution:** | **Sponsor:** |
| **SJP:**      - | **Award Term:**      - |
| **Project Title:**  *Have there been any significant changes to your project?*  yes |  no | |
| **Fellow’s Signature:** | **Sponsor’s Signature:** |

*Continuation of support is contingent upon satisfactory review of the annual progress reports. All progress reports are kept strictly confidential. The reports serve as an auditing tool to monitor research progress and assure that the Fellow’s research is on target with the funded project.*

**Report Instructions:**

Along with this completed cover sheet, please include:

1. A detailed summary of research performed during the period of the Fellowship and evaluation of the results. The summary should be technical, but targeted to a general scientific audience. The summary should be sufficiently detailed such that your research activities over the award period are clearly articulated but should not exceed three pages. Figures and references may be included if appropriate**. If the research differs from the originally funded proposal, please provide an explanation.**

2. Two abstracts (one lay and one scientific) of your accomplishments over the term of the award.

3. A brief pediatric impact statement indicating how your research has the potential to significantly impact the prevention, diagnosis, or treatment of one or more pediatric cancers.

4. A bibliography of all publications resulting from the research (submit pdf copies of publications).

5. A list of conferences and seminars attended and presentations given during the award year.

6. A brief description of collaborations and partnerships related to the Damon Runyon-funded research, with either academic and/or industry scientists. Please identify your collaborator(s) and their academic/industrial affiliation(s).

7. A brief description of your participation in any community-based educational mentorship program (e.g. STEM or Diversity, Equity and Inclusion initiatives).

8. A statement indicating how the Damon Runyon-St. Jude Fellowship made a difference to you.

9. A statement of future plans.

10. An up-to-date *curriculum vitae*.

11. A brief letter **from your Sponsor**, assessing your scientific progress and professional development.

12. A completed intellectual property disclosure form.

13. A request for Open Access fee reimbursement—*if applicable.*

**Please email these items (with scanned copies of signed forms, where applicable) as attachments to** [**sara.jorde@damonrunyon.org**](mailto:sara.jorde@damonrunyon.org)

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| **Please answer the following questions and use the space provided for any related commentary:** |
| Did you receive your full stipend? |
| How did you use your $2,000 expense allowance? |
| Did your institution use any part of this money without your consent? |
| Comments: |