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Reference Letter Form

*Email this form to* [*letters@damonrunyon.org*](mailto:letters@drcrf.org) *or fax to 917.591.4780 by the deadline. Please submit the form and any attached pages as a single PDF named: "Candidate last name- Sponsor last name (Referee last name)." If the referee was the candidate's thesis advisor, include "ADV" after the referee's last name.*

**I.**

|  |  |  |  |
| --- | --- | --- | --- |
| Candidate’s Name: |  | Sponsor’s Name:  *(not referee)* |  |
| **REFEREE’S INFORMATION:** | | | |
| Name: |  | Email Address: |  |
| Title: |  | Phone Number: |  |
| Institution: |  | Were you the candidate’s thesis advisor? | Yes  No |

**II. Please give your ranking (%) of this candidate’s intellectual capacity and research potential in comparison with others at a comparable career stage. (The reviewers ask that you cite specific examples for your assessment in Section III.)**

1. This candidate is in the top % of others at a comparable career stage.
2. Please identify the comparison group you used for your percentile ranking: .

**III. The Fellowship Award Committee of the Damon Runyon Cancer Research Foundation requires that you cite specific examples to explain your above assessments of the candidate (***in Section II***). They would also appreciate your candid comments evaluating the candidate’s qualifications for the proposed research project and an assessment of the candidate’s potential for successful independent cancer research.**

Please complete the top portion of this form (sections I and II) and then type or paste your reference letter here, or attach additional pages on your Institution's letterhead.